



## ELECTRONIC LOCK OPERATING MANUAL

### A. HOW TO OPEN?

1. Press the  button (Red LED is now on)
2. Press    in sequence (Red LED is still on)
3. Press the  button (Green LED is now on)
4. Open the door before the Green LED turns off

Note:

- If the wrong code is entered, 3 beeps will sound (LED is Red)
- If the wrong code is entered 3 times consecutively, the key pad will go into lockout mode for 3 minutes.

### B. HOW TO CHANGE YOUR PERSONAL CODE?

1. First open the door with the set code.
2. On the back of the door there is a change hole, inside the change hole is a black button, press the black button once. (Red LED is now on)
3. While the Red LED is on, enter your new personal code (code can be set To a 1 to 15 digit code)
4. Press the  button to finish setting your new personal code.
5. A melody of beeps will confirm the setting of your new personal code.

Note:

- BEFORE CLOSING THE DOOR, test your new personal code at least 3 times to make sure that your code has been set correctly.

### C. HOW TO REPLACE YOUR BATTERIES?

1. After entering your correct personal code and you hear 3 beeps, it is indicating that your batteries are low.
2. To gain access to your batteries, slide the cover on the keypad to the right.
3. Replace with 1.5 v "AA" sized alkaline batteries.

Note:

- The set code will not be erased after changing the batteries.